



KEIGHLEY HEALTHY LIVING

PERSON SPECIFICATION

JOB TITLE: Community Engagement and Activities Facilitator (Social Groups)

LOCATION: KHL, 13 Scott Street, Keighley

ATTRIBUTE	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	HOW IDENTIFIED
QUALIFICATIONS / TRAINING	<p>Level 3 Health and Social Care or equivalent in play work, exercise instruction, coaching skills and or community development.</p> <p>Experience of working with adults and facilitating groups. Planning and delivering projects.</p>	<p>Play worker experience.</p> <p>Knowledge of key nutrition messages.</p> <p>Knowledge of motivational interviewing / coaching skills.</p> <p>Safeguarding qualification Mental Health First Aid.</p>	Application Form
KNOWLEDGE / EXPERIENCE	<p>Knowledge and experience of:</p> <ul style="list-style-type: none"> • Engaging groups and communities • Working in community / voluntary settings • Confident in working with groups • Working in a multi-cultural environment • Working with people across age groups and from different backgrounds • Project planning and delivery 	<p>Experience of working with volunteers.</p> <p>Working in one to one sessions.</p> <p>Experience of working in partnerships.</p> <p>Experience of monitoring and evaluation methods.</p>	Application Form / Interview

	<p>Excellent range of communication skills. Skills in using Microsoft Excel Word, Outlook and PowerPoint. Good organisation skills and time management. Ability to convey messages effectively and create a good working relationship with groups of people. Ability to work on own initiative and ability to make judgements. Effective interpersonal skills. Can demonstrate enthusiasm towards the role. Positive/can-do attitude towards problem solving.</p>		Application Form / Interview
KNOWLEDGE/ SKILLS / ABILITIES	<p>Ability to work under pressure and meet deadlines. Commitment to diversity & equal opportunities. Demonstrates an understanding of the importance of confidentiality and safeguarding. Demonstrates knowledge of the importance of diversity and inclusion approaches when working in community settings.</p>	Uses reflective practice to improve service delivery.	
PERSONAL ATTRIBUTES	<p>Excellent interpersonal skills Driving license and access to a car. Ability to work during school holidays (Healthy Holidays Scheme) early evening sessions, when required and occasional weekends (play sessions). Ability to travel to different sites across Keighley and surrounding areas. Ability to work independently and be a proactive, willing team member. Motivated with a positive attitude. Must be eligible to work in the United Kingdom.</p>		Application Form / Interview
PRACTICAL AND INTELLECTUAL SKILLS	<p>Ability to lift equipment, resources that may be heavy.</p>		Application Form / Interview