



TRUSTEE RECRUITMENT PACK

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We're recruiting new trustees



Melanie Hey, CEO



Pam Essler, Chair of Trustees



Scan to meet the full trustee board.

KHL Vision, Mission & Values

Vision

- To improve physical and mental health and wellbeing
- To reduce social isolation and loneliness
- To facilitate a strong integrated community
- To work in collaboration to address health inequalities
- To advocate for and support an integrated health system

Mission

Building healthier and stronger communities together.

Values

- **KHL put people first** - people and the community make up the heart of KHL. We are open and accessible to all.
- **KHL are understanding** - we care about those around us and can empathise.
- **KHL are flexible** - we adapt to those around us to make an impact on people's lives.
- **KHL work with others** - we collaborate to create networks and broaden opportunities for all.
- **KHL think creatively** - we innovate and progress with originality.

About KHL

We are a trusted, award-winning charity dedicated to improving physical, mental and maternal health. For nearly 25 years, we have worked to reduce isolation, tackle health inequalities and strengthen connections between local people and the wider health system. Last year alone, we supported 5,790 individuals through more than 50 weekly groups, classes, workshops and one-to-one coaching sessions designed to help people live healthier, happier lives.

Our work spans the life course - from new parents and babies to older adults facing loneliness, long-term health conditions or barriers to healthcare. We pride ourselves on being inclusive and accessible, ensuring that cost, culture or circumstance never prevent someone from getting support.

Based in the heart of Keighley, our welcoming centre provides a safe, friendly space where people can connect, grow and improve their wellbeing. As a trusted community anchor, we bridge the gap between clinical and community care, creating effective pathways that improve outcomes for individuals while also supporting a more efficient, joined-up health system.

Through strong partnerships with community organisations, GP practices, NHS teams and local authorities, we empower individuals, build community resilience and champion the ambition that has guided us for many years.

In 24/25...



What we're looking for in a Trustee

We welcome applications from people of all backgrounds and life experiences. You don't need previous trustee experience - what matters most is your commitment to our mission and your willingness to support the community.

We are seeking candidates with experience of any of the following:

- Experience in organisational or strategic development
- Experience within the health sector
- Knowledge of, or lived experience within, the local community
- Grant-funding or corporate partnership experience
- A finance background
- Strong I.T. and systems skills
- A passion for improving health and wellbeing



We'd love to hear from people who represent the diversity of our communities and can help us see new ways to support them.



Your Commitment

As a trustee for KHL, you will play a key role in supporting an award-winning charity to grow, strengthen its impact, and continue making a real difference in Keighley and across the Bradford District. You'll join a supportive board made up of like-minded people who share a commitment to reducing isolation, tackling health inequalities, and improving wellbeing.

Minimum expectations of the role:

- Attend 5-6 board meetings per year (including the AGM)
- Commit around 5 hours per month to review board papers and respond to email enquiries
- Take part in short-term working groups on specific areas such as safeguarding, HR, or governance (optional)
- Represent KHL at occasional networking or community events

There will also be opportunities to get more involved, depending on your interests, availability, and skills.

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Duties

Main Responsibilities

- Actively contribute to the Board of Trustees by helping shape KHL's strategic direction, setting overall policy, defining organisational goals, and reviewing the effectiveness of our services.
- Ensure that KHL complies with all relevant legal and regulatory requirements, including its constitution, charity law, employment law, data protection legislation, and insurance obligations.
- Ensure that robust processes, procedures, and policies are in place to protect KHL from non-compliance and to uphold our governing documents.
- Oversee and be accountable for monitoring the delivery of all legal obligations and ensuring that agreed outcomes are met.
- Work alongside the Chief Officer to monitor and safeguard KHL's resources - including finances, property, and staff.
- Ensure that KHL maintains appropriate insurance to cover all reasonable liabilities.
- Ensure that effective systems are in place to support, supervise, and manage staff and volunteers.

Other General Duties

- Act in the best interests of KHL at all times
- Champion and promote the work of KHL
- Commit to working collaboratively as part of a team
- Maintain confidentiality at all times
- Uphold and promote best practice in equality, diversity and inclusion
- Attend relevant training and meetings as required
- Attend board meetings, read papers in advance, scrutinise information and actively contribute to discussions
- Declare any conflicts of interest when carrying out trustee duties



How to Apply

To express your interest for this position, please complete our online application form:

[Application to be a KHL Trustee](#)

Scan or follow link to complete our application form:



Recruitment Timeline

Applications open: 14 April

Applications close: 1 June

Interview invitations: 8 June

Interviews: Week commencing 15 June

If you would like to know more before submitting your application, we welcome you to chat with one of the team to find out more about KHL.

Please email trustees@khl.org.uk to make an appointment during the dates 14 April - 1 June.